

Accident Prevention

Preventing accidents and reporting near misses

- ◇ In an average year there are about 4 million reported nonfatal workplace injuries
- ◇ More than 5,000 work-related fatalities occur each year
- ◇ Workplace accidents are preventable if employees are aware of hazards and understand the steps they must take to prevent them

General Safety Rules:

- OBEY** all warning signs
- FOLLOW** all safety procedures
- DO NOT** take shortcuts
- USE** common sense

Identify Safety Hazards:

- ◇ Cluttered work area
- ◇ Spills on the floor
- ◇ Tripping hazards on the floor or stairways
- ◇ Taking shortcuts
- ◇ Carelessness
- ◇ Distractions
- ◇ Failure to wear required PPE
- ◇ Tools not being stored properly
- ◇ Excess debris not being removed from work area

How to Prevent Workplace accidents:

- ◇ Give your full attention
- ◇ Avoid becoming complacent
- ◇ Don't take shortcuts
- ◇ Be prepared to avoid trouble at any moment
- ◇ Avoid horseplay in the workplace

Reporting Near Misses

- ◇ Allows supervisors to make necessary changes
- ◇ Allows time for change before a real accident happens