



Authorized Employee Scissor/Aerial Lift Operator Performance Evaluation

The Authorized Employee listed below was observed while operating a Scissor or Aerial Lift. The purpose of this observation is to ensure the employee understands the procedures used at this facility to operate a Scissor Lift and Aerial Lift safely.

Employee: _____ Date: _____

Evaluator: _____ Shift: _____

Selected Machine/Equipment: _____

Operation	Pass	Fail		Operation	Pass	Fail	
I. Pre-Operational Inspection Check List				III. Skill Proficiency pt. 2			
1. Condition where vehicle is operating is clear.				8. Engage the emergency stop button to shut down the machine.			
2. Inspect loads stability and composition				9. Uses mirrors properly while on jobsite, and adjusting properly			
3. Operator has reviewed the Operators Manual and is familiar with the specific lift to be operated.				10. Maintaining clear view of direction of travel while scanning surface for debris/surface irregularities.			
4. Completes Operator's Daily Checklist, before operating lift.				11. Slows down to look before turning into any aisle or intersection.			
5. Personal Fall Arrest system is secure beforehand.				VII. Pedestrian Traffic			
6. Proper PPE is being worn before operation is started.				1. When pedestrians are in view you are decreasing speed.			
7. Batteries are fully charged, and fuel tank is full.				2. Yielding to all pedestrians.			
II. Skill Proficiency				3. Engaging horn to alert pedestrians			
1. Drive forward and reverse from creep to speed.				4. Maintains full vision of travel and proceeds slowly.			
2. Preform gradual stop				5. Has full attention of pedestrians before passing.			
3. Preform quick stop				6. Observes all site-specific traffic rules and speed limits.			
4. Perform an emergency stop by driving, then releasing function enable switch-footswitch (booms) or joystick switch (scissors)							
5. Raise the platform off the speed limit switch and operate drive forward and reverse				Evaluator Notes:			
6. Raise the platform to the full up position, and boom extended out to the full out position when applicable.							
7. Return all functions to the fully stowed position.							

Employee Signature: _____

Evaluator Signature: _____